



Plainwell Community Schools Instrumental Music Department

2016/2017 Band Handbook

2016 Plainwell HS Trojan Marching Band Schedule

Thursday, July 28	Leadership Day*	10:00 am - 3:00 pm
Monday-Friday, August 1-5	First Year Fundamentals	8:00 am - 9:00 am
Monday-Friday, August 1-5	Full Band Camp	9:00 am - 4:00 pm
Monday-Friday, August 8-12	Full Band Camp	8:00 am - 12:00 pm
Monday-Friday, August 8-12	Percussion Camp	12:30 pm - 4:00 pm
Tuesday, August 16	Rehearsal	8:00 am - 11:00 am
Thursday, August 18	Rehearsal	8:00 am - 11:00 am
Tuesday, August 23	Rehearsal	8:00 am - 11:00 am
Thursday, August 25	Football Game vs TR	5:30 pm - End of Game
Tuesday, August 30	Rehearsal	8:00 am - 11:00 am
Thursday, September 1	Rehearsal	8:00 am - 11:00 am
Tuesday, September 6	Rehearsal	6:00 pm - 9:00 pm
Monday, September 12	Allegan County Fair Parade	TBA
Tuesday, September 13	Rehearsal	6:00 pm - 9:00 pm
Friday, September 16	Football Game vs Vicksburg	5:30 pm - End of Game
Tuesday, September 20	Rehearsal	6:00 pm - 9:00 pm
Saturday, September 24	Otsego Invitational	TBA
Tuesday, September 27	Rehearsal	6:00 pm - 9:00 pm
Tuesday, October 4	Rehearsal	6:00 pm - 9:00 pm
Friday, October 7	Football Game vs Edwardsburg**	5:30 - End of Game
Saturday, October 8	Vicksburg Invitational	TBA
Tuesday, October 11	Rehearsal	6:00 pm - 9:00 pm
Tuesday or Wednesday, October 11 or 12	MSBOA District XI Marching Band Festival	TBA
Friday, October 14	Football Game vs Sturgis***	5:30-End of Game
Tuesday, October 18	Rehearsal	6:00 pm - 9:00 pm
Wednesday, October 19	MSBOA District XI Marching Band Festival (Rain Date)	TBA
Saturday, October 22	Jenison Invitational	TBA
Friday, October 28 and Beyond	Football Playoffs	TBA
Saturday, December 3	Plainwell Holiday Parade	1:00 pm
Monday, April 3	Disney Parade (not graded)	TBA
Monday, May 29	Memorial Day Parade & Cemetary Ceremony	11:00 am

*Section Leaders, Section Captain, and Drum Majors Only

**Band Senior Night/8th Grade Band Night

***Homecoming

****ALL REHEARSALS AND PERFORMANCES ARE MANDATORY AND SUBJECT TO CHANGE****

2016/2017 Plainwell HS Concert Season Schedule

Saturday, December 3	Plainwell Holiday Parade	1:00 pm
Monday, December 12	Spectrum Rehearsal	3:00-6:00 pm
Tuesday, December 13	Spectrum Rehearsal	3:00-6:00 pm
Wednesday, December 14	Concert Season Pictures	6:00 pm
Wednesday, December 14	Holiday Spectrum Concert	7:00 pm
Thursday, December 15	Holiday Spectrum Concert	7:00 pm
January 23 - February 9	Band Festival Sectionals (45 minutes)	3:00-3:45
	<i>Monday: Flute/Oboe/Trumpet/Clarinet</i>	
	<i>Tuesday: Alto Sax/French Horn</i>	
	<i>Wednesday: Bassoon/Tenor Sax/Trombone/Baritone</i>	
	<i>Thursday: Bass Clarinet/Bari Sax/Tuba</i>	
Saturday, February 11	District Solo & Ensemble (Optional)	TBA
Monday, February 13	PreFestival Concert Rehearsal	3:00-4:00 pm
Tuesday, February 14	PreFestival Concert Rehearsal	3:00-4:00 pm
Wednesday, February 15	PreFestival Concert	6:00 pm
February 20-23	District XI Band Festival Rehearsals	3:00-4:00 pm
February 24 or 25	District XI Band Festival	TBA
March 6-10	Wind Ensemble Auditions	TBA
TBA	State S&E (Optional)	TBA
Wednesday, March 29	Drum Major Auditions (Optional)	2:45 pm
Sunday, April 2nd	Disney Workshop (Ungraded)	TBA
May 15-17	Spring Concert Rehearsals	3:00-4:00 pm
Wednesday, May 17	Band Banquet	7:00 pm
Thursday, May 18	Spring Band Concert	7:00 pm
Tuesday, May 23	Senior Awards Ceremony	7:00 pm
Wednesday, May 24	Concert in the Park (WE Only)	7:30 pm
Thursday, May 25	Graduation	7:00 pm
Monday, May 29	Memorial Day Parade	11:00 am

****ALL REHEARSALS AND PERFORMANCES ARE MANDATORY AND SUBJECT TO CHANGE****



David Hepinstall

dhepinstall@plainwellschools.org

Rene Perrin

rperrin@plainwellschools.org

**High School
684 Starr Rd
Plainwell, MI 49080
(269)685-9554 x1586**

**Middle School
720 Brigham St
Plainwell, MI 49080
(269)685-5813 x1415**

Dear Band Family,

We hope that you are all ready to take on another exciting and challenging year at Plainwell Community Schools. For those of you joining us for the first time, Welcome!

Over the past sixteen years, we have seen tremendous growth in the instrumental music program. With such a great response and strong work ethic from our students, our program will continue to thrive. We would encourage all parents to get involved in your child's musical education by joining a committee or helping in any way possible with the booster organization. Our goal is to have each family participate in two fundraisers and volunteer to help at two events (concession, band camp, festival, chaperoning, etc) per year. If we each do this, it's easy to carry out our goals for the year! Plainwell Band Booster meetings are held the second Monday of every month at 6:30 pm in the middle school band room.

Within the following pages, you will find all you need to know about the program. Please make sure that you give special attention to each of the sections. You are asked to review the handbook with your child and return the signature page. By returning the signature page, you are agreeing to comply with the rules of the class.

If you have any questions, please feel free to call or e-mail us, and we will get back with you at our earliest convenience. Here is to a fun and challenging year.

Warmest Regards,

**David Hepinstall & Rene Perrin
Band Directors**

EXPECTATIONS

I. Grading

Daily Participation Grade

Each student will begin every class period with 10 points for Participation. Points will be deducted from the daily participation grade as follows:

1. Disruptive Behavior – Teacher Discretion
2. Off Task – 2 points
3. Tardy – 2 points
4. Bad Posture – 2 point first time
5. Chewing Gum or Candy – 2 points
6. No Instrument or Music – 10 points
7. Sent out of class – 10 points
8. No Pencil, Reeds, or Music – 2 points
9. iPod, iPad, Cell Phone, etc. – 10 points and taken away

Band Camp, Tuesday and Thursday morning/evening rehearsals, and Sectionals (High School Only)

Each rehearsal or sectional held outside of class time will be required and worth 75 points each.

Performances

Band is a performance-based class. Each performance is required and worth 125 points each.

Practice Sheets

High School Students - 3 Hours are due every Monday by 3:00 pm for high school students and are worth 21 points. Logs turned in Tuesday will be given $\frac{2}{3}$ credit. Logs turned in on Wednesday will be given $\frac{1}{3}$ credit. Any practice log turned in after that will not be given any credit.

Middle School Students - 2 Hours are due every Monday by 3:00pm for middle school students and are worth 20 points. If turned in by either Tuesday or Wednesday, the grade will be reduced to $\frac{1}{2}$ credit.

Please monitor your student's at home practice time, as the success begins at home! Please don't just sign practice sheets without knowing that your child has put in the private practice on their main instrument. Parents and students may check out their grade online at any time with their Infinite Campus account. Due dates may be adjusted at the discretion of the lead director for the student's class.

Five Basic Rules for Students during Rehearsal:

1. Follow directions immediately and the first time they are given.
2. Keep away from equipment/instruments that do not belong to you.
3. Raise your hand and wait to be called on before speaking.
4. Have materials ready: pencil, instrument, music, extra reeds, etc.
5. Stay in your assigned area unless given permission otherwise.

Before you take action, ask yourself, "How will this make the band better?" If it won't, then please don't do it.

Band and Athletics

- *Band Rehearsal and Athletic Practice = Split Equal Time between Both Events
- *Band Rehearsal and Athletic Game = Athletic Game
- *Band Performance and Athletic Practice = Band Performance
- *Band Performance and Athletic Game = Both Events or If Not Possible, Band Takes Precedence Because It Is A Class

The key is communication. All conflicts with athletic practices or games MUST be communicated with both the directors and your coaches with sufficient advance notice. Your coaches and directors are reasonable people and have always been able to make compromises.

AWARDS & POSITIONS

I. High School Awards

The following awards are given to all students in their respective participation year:

- 1st Year-Certificate
- 2nd Year-Letter
- 3rd Year-Pin
- 4th Year-Trophy

The following awards are given to a senior (unless otherwise noted) based on merit/achievement:

John Philip Sousa Award for Band

Arion Award for Band

Louis Armstrong Jazz Award

Semper Fidelis Award

Patrick S. Gilmore Award for Band

PHS Instrumental Music Department Award

The Quincy Jones Musicianship Award

Marching Band

Drum Major

Section Captain

Best Section

Most Improved Student

Most Improved Section

Best Marching

Best Section Leader

Concert/Jazz Band/Percussion Ensemble

Outstanding Section Leader

Most Improved Student

Most Improved Section

Best Section

II. Middle School Awards

8th Grade Director's Award

8th Grade Best Section

7th Grade Director's Award

7th Grade Best Section

6th Grade Best Section

III. Positions

High School Band Council

The Band Council spends the year raising funds to support the band program (6-12) activities at Plainwell Community Schools. The Council does as much as they can to

better the Instrumental Music Department. Support for the band, by the band. The band council also plans the annual band banquet.

Chair Placement

Challenges and Chair Tests are held at the discretion of the directors.

High School Challenge Policy - Challenge Forms must be submitted to the director for approval at least 24 hours in advance of the requested date. A student may only be challenged once per 24 hour period. The winner of the challenge may immediately challenge for the next highest chair. Students who lost a challenge must wait 48 hours before challenging up. *The director always has the option of implementing surprise chair tests and random chair placement.*

Middle School Challenge Policy - Challenge Forms must be submitted to the director for approval at least 48 hours in advance of the requested date. A student may only be challenged once per 48 hour period. The winner of the challenge may immediately challenge for the next highest chair. Students who lost a challenge must wait 48 hours before challenging up. *The director always has the option of implementing surprise chair tests and random chair placement.*

High School Drum Major

If needed, auditions are held in the spring of each year when a drum major is needed for the following school year. Information regarding the audition is explained in advance of the audition.

High School Marching Band Alternates

Alternates will be chosen based on attendance, effort, and ability during the marching band season. An alternate will shadow another student within or outside of their section and will march at home football games, parades, and all rehearsals. At competitions, an alternate will assist in any way that is needed at the discretion of the staff.

SUGGESTIONS

Private Lessons Please contact us if your son/daughter is interested in private lessons. You may also contact the WMU School of Music at 269-387-4667 or Marshall Music at (269)321-0415. Private lessons are highly encouraged! Plainwell Community Schools Instrumental Music Private Lesson Staff is updated at the beginning of each school year.

Piano Accompanists

Soloists are required to have a piano accompanist at Solo & Ensemble. The directors can provide contact information for accompanists in the greater Kalamazoo area. Expect to pay accompanists for their time. Prices vary depending on the caliber of player. You may also contact the WMU School of Music at 269-387-4667.

UNIFORMS

High School Marching and Concert Uniforms

Uniforms are extremely expensive and must be treated with care and the utmost respect. Any student whose uniform or concert attire is lost or damaged will be responsible for the replacement costs of the lost or damaged items. Clothing of any kind is not to be left in the instrument storage slots in the band room. Uniforms must also be altered, if necessary, so that the proper fit is achieved. Unless otherwise noted by the director, the uniforms are to be worn as required and without any jewelry. NOTE: You will be receiving a separate uniform information letter and agreement form.

Middle School Uniforms

An opportunity will be given to 7th and 8th grade students and parents to purchase a new polo if the student has outgrown their polo from the previous year before the first indoor performance. 6th grade students and parents will be given the opportunity to purchase the middle school band uniform in the spring. Cost is \$10.

INSTRUMENTS

As we all know, instruments are extremely expensive and delicate pieces of equipment. It is of utmost importance that students place their instruments (personal or school-owned) away properly and not play others instruments. Should this become an ongoing issue, students will not only lose points, but also receive disciplinary action.

Students using school-owned instruments must fill out the instrument sign-out form prior to obtaining the instrument.

MUSIC

There will be a charge for the replacement cost on all music that is not returned in satisfactory condition. Typically this cost is \$3 per part and \$2 to ship, but costs can still vary.

CONTACT INFORMATION

Websites Band Boosters: www.plainwellbands.org

Facebook Group: <https://www.facebook.com/groups/898784070236628/>

*Please request to join the Facebook group if you are not part of it already. The directors approve membership to the group to ensure that the only people who can post are current students and parents of students. If we don't know you by name and face yet, please introduce yourself to us and help us connect you with your student.

Email David Hepinstall dhepinstall@plainwellschools.org

Rene Perrin rperrin@plainwellschools.org

Phone HIGH SCHOOL BAND OFFICE 269-685-9554 x1586

MIDDLE SCHOOL BAND OFFICE 269-685-5813 x1415

To Receive Text Message By Class

Marching Band - Text "@plainwell" to 81010

Wind Ensemble - Text "@mrhepi" to 81010

Symphonic Band - Information Not Yet Available

Percussion Ensemble - Text "@mrhepin" to 81010

8th Grade Band - Information Not Yet Available

7th Grade Band - Information Not Yet Available

6th Grade Band - Information Not Yet Available

I have read and agree to comply with the Handbook of the Plainwell Community Schools Instrumental Music Program. I understand that deviation will result in disciplinary and/or monetary action on my part. By signing this document, I understand that I will not be allowed to drop band until the end of the school year I am signing for (2016/2017). Being committed to the band family and team is important for success, as parts are written and assigned specifically for each student involved. Finally, I understand that my child may be videotaped or photographed as part of publicity or educational practice.

Student

Date

Parent/Guardian

Date

Parent/Guardian e-mail address (Please write legibly)

Emails are our main method of communication. Please legibly provide an email you check regularly to stay informed.

This signature sheet must be signed and returned in order for your child to be enrolled in the Band Program.

High school students must also include the marching band camp application.

****All documents should be postmarked no later than Friday May 6, 2016****

2016 Plainwell HS Trojan Marching Band Camp Application

Please fill out the form below (be sure to check your child's specific requirements), and mail back with payment postmarked no later than Friday May 6, 2016.

PLEASE PRINT LEGIBLY

Student: _____ Grade: _____
Last First

Student E-mail: _____

Parent/Guardian: _____
Last First

Parent/Guardian E-mail: _____

Address: _____

Phone: _____ Parent Cell Phone: _____

_____ \$60.00 Marching Band Camp – Food and drinks provided.

Vegetarian meal preferred: (Please Circle) YES

_____ \$5.00 Black Gloves S M L XL (Circle Size)

Gloves MUST be purchased by all FRESHMEN (Except color guard & drumline)

_____ \$37.00 MTX Multi Terrain Marching Shoes Shoe Size _____

Shoes MUST be purchased by all FRESHMEN (Except Color Guard)

_____ Amount to be used from individual student account

_____ OPTIONAL – ADDITIONAL DONATION (Please specify amount)

Donation to the Band Booster General Fund which sponsors students in need of financial assistance with band camp expenses, as well as providing financial assistance to the needs of the Plainwell Schools Band Program.

\$ _____ Total Amount Enclosed

Return form and check (payable to: Plainwell Band Boosters) by Friday May 6, 2016 to:

Plainwell Band Boosters
ATT: Band Camp
PO Box 127
Plainwell, MI 49080

Plainwell High School Instrumental Music Department Medical Information and Release Form

Student's Name _____
last first middle

Sex _____ Date of Birth _____ / _____ / _____
MonthDay Year

Name of Parent/Guardian _____

Home Phone _____ Cell Phone _____

Home Address _____

Business Phones _____ / _____

Emergency Contact _____
Father Mother
Name Address Phone

Parent/Guardian Insurance

Company Name _____

Policy Number _____

Indicate any problems you now have or have had with the following: (Use back of this form for explanations.)

- | | | |
|---|--|--|
| <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> Heart Palpitations |
| <input type="checkbox"/> Dizziness, Fainting | <input type="checkbox"/> Kidney, Urinary | <input type="checkbox"/> Frequent Colds |
| <input type="checkbox"/> Ear, Eye, Nose, Throat | <input type="checkbox"/> Asthma, Bronchitis | <input type="checkbox"/> Hay Fever |
| <input type="checkbox"/> Stomach Trouble | <input type="checkbox"/> Jaundice, Hepatitis | <input type="checkbox"/> Diabetes |
| <input type="checkbox"/> Bee Sting Allergy | <input type="checkbox"/> Food Allergies* | <input type="checkbox"/> Medication Allergies* |

*Specify allergies _____

If you are currently taking any medications, please indicate here _____

Family Physician _____

Phone _____

Alternate Physician _____

Phone _____

NOTICE: By law, a parent cannot consent in advance to any and all manners of emergency care. It is understandable that in cases other than the need for immediate emergency treatment, the attending physician may defer treatment pending the parent's express permission to administer specific professional services.

IN AN EMERGENCY, THE SCHOOL HAS MY PERMISSION TO CALL MY FAMILY PHYSICIAN, OR ANOTHER PHYSICIAN IF MY FAMILY PHYSICIAN OR I CANNOT BE CONTACTED.

Signature of Parent/Guardian _____ Date _____

ALL INFORMATION PROVIDED WILL BE TREATED AS CONFIDENTIAL

Plainwell School Board Policy #5341 f1: Whenever my child is involved in a school activity and I am unavailable or otherwise unable to provide authorization directly, I grant to the school principal or his/her designee the authority to act for me and to provide any required consents and authorization for the delivery of emergency medical care, diagnoses, and treatment, including surgical intervention, if necessary, on behalf of my minor child listed above and to do all other necessary things as I might or could do to provide for the child's health and safety, if I were present. This authorization is valid for the current school year or until such time as I withdraw the authorization.

Plainwell Band Booster Parent Form

Name: _____

—

Email
address: _____

Student Name(s): _____ Band: (circle one) 6th 7th 8th HS

Band Booster raises \$30,000 a year to help cover the extra costs which are a part of band. For our band program to be successful it is **essential** for EVERY band family to support our students by volunteering each year. We have MANY choices for your family.

Please let me know when I can help with...(check as many interest you)

- a shift in the concession stand in the fall (August, September, October)
- a shift in the concession stand in the spring (April, May)
- Concession Stand Co-Organizer
- sell concessions at a MS or HS concert
- chaperone MS or HS band trip
- organize a fundraiser with the support from Band Booster Board (Butter Braids, Dining Out, No Show Ball, Play-A-Thon, Flower Sales, Spirit Items, Sub Sandwiches, Super Books, Etc.)
- walk a parade with the MS or HS band
- tow the band trailer to events
- sell 50/50 raffle tickets at a football game (you get free admission)
- Help with uniforms (MS, HS concert, HS marching)
- Help with band camp (August during the day)
- Band Booster Board Member (president, vice-president of fund raising, event organizer, treasurer, secretary)

**AND attend Band Boosters meetings the second Monday of each month
6:30 pm at the MS Band Room.**

All volunteer opportunities are posted at www.plainwellbands.org